



IMPROVEMENT APPLICATION

THE FAIRWAYS AT RIVER'S BEND

HOA ASSOCIATION

WHEN DO YOU NEED TO FILE AN IMPROVEMENT APPLICATION?

This application for improvement(s) must be submitted **prior to** any construction, modification or addition to the exterior of your home and for all new landscape projects. If in doubt about a particular project, contact Advantage Property Management at (513) 984-4114. (Note – Changes to current exterior house paint color is considered a modification and requires an improvement application, changes to existing landscape plantings with like or similar plantings does not require an improvement application.)

WHAT IS THE INTENT OF REQUIRING A HOMEOWNER TO FILE AN APPLICATION WITH THE HOA?

1. To ensure that your planned improvement conforms to the Fairway's Architectural Review Board (ARB) Guidelines and HOA Covenants/Conditions/Restrictions, enhances the beauty of the Community, maintains the architectural harmony of the Community, and in no way inconveniences your fellow homeowners;
 2. It is not the intent of this application to review plans for structural integrity, life safety issues, code compliance, or any technical applications. These items remain the applicants full responsibility.
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NAME: _____ Address: _____

Date: _____ Phone: _____

Type and nature of requested improvement:

Color: _____

Est. Start Date _____

Contractor Name: _____

Est. Completion Date _____

A SCALE DRAWING OF ALL IMPROVEMENTS MUST BE SUBMITTED AND ATTACHED TO THIS APPLICATION TO SHOW THE EXACT LOCATION AND DIMENSIONS OF ANY CONSTRUCTION, MODIFICATION, ADDITION, OR NEW LANDSCAPING PROJECTS TO THE EXTERIOR OF YOUR HOME.

I agree;

- All work must be completed within 3 months of commencement of the project.
- I have reviewed the HOA declarations, covenants, and restrictions to ensure compliance.
- This improvement in no way encroaches on a neighbor's property nor onto common area(s) or common ground(s).
- To abide by the rules established by the Association and will be solely liable for any project cost completion and upkeep required by this improvement.
- To obtain all licenses and/or building permits, to meet all legal requirements for building codes, and to assure that Contractor has appropriate insurance/bond coverage..
- For landscape projects, if applicable, to have my lot surveyed to assure compliance of lot line / property line prior to starting any project.

Date: _____ Signature: _____

Return Completed Form To:

Advantage Property Management, Inc

7712 Blue Ash Road

Cincinnati, Ohio 45236

Or E-Mail to: Gail Adams gadams109@roadrunner.com

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To be completed by HOA Property Mgt;

Date Received: _____ Received By: _____

Date Sent to Review Board: _____

Date Approved: _____ Date Denied: _____

Special Details or Provisions for Approval:
